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## CITY OF ASHLAND Budget Calendar BN 2017-19

- May 11, 2017 BUDGET COMMITTEE Budget Message Administration, Administrative Services, City Recorder, Parks and Recreation Council Chambers – 6:00 pm
- May 18, 2017 BUDGET COMMITTEE Budget Message Police, Fire, Telecommunications, Electric, AFN Council Chambers – 6:00 pm
- May 25, 2017 BUDGET COMMITTEE Community Development, Public Works Approval of Grant Process and Allocations Council Chambers – 6:00 pm
- June 5, 2017 BUDGET COMMITTEE Approval of 2017-19 Biennial Budget and Tax Rate Council Chambers – 6:00 pm
- June 20, 2017 PUBLIC HEARING Resolution for Budget Appropriations Resolution to Qualify for State Subventions Resolution to Receive State Revenues Resolution Levying Property Taxes Council Chambers – 7:00 pm
- June 30, 2017 PUBLIC HEARING Resolution Levying Property Taxes Resolution to Adopt the 2017-19 Biennial Budget and Make Appropriations Council Chambers – 3:00 pm

RECEIVED 1 MAY 05 2017 City of Ashland 20 E. Main Street ACCOUNTS PAYABLE Ashland, OR 97520 Affidavit of Publication \*\*\*THIS IS NOT A BILL\*\*\* CASE NO. State of Oregon County of Jackson I, \_\_\_\_ Cheri R. Gray \_, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE \_\_\_\_, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 (One) successive and consecutive insertion(s) in the following issues 4/20/2017, (HERE SET FORTH DATES OF ISSUE) Subscribed and sworn to before me this 2017. OFFICIAL STAMP SHONNA LEE ZIMMERMANN NOTARY PUBLIC-OREGON COMMISSION NO. 932681 TARY PUBLIC FOR OREGON MY COMMISSION EXPIRES OCTOBER 12, 2018 My commission expires 1 day. of Southern Oregon Media Group - Mail Tribune - Ashland Daily Tidings 111 N Fir St Medford, OR 97501 PUBLICATION EXPIRE DATE AD CAPTION # TIMES AMOUNT PO Daily Tidings 4/20/2017 Notice of 1 (One) 27.64 112005 Budget

Committee

Meeting

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## NOTICE OF CITY OF ASHLAND BUDGET COMMITTEE MEETING

A public meeting of the City of Ashland Budget Committee, Jackson County, Oregon to discuss the budget for the biennium July 1, 2017 to June 30, 2019 will be held at the Council Chambers located at 1175 East Main St., Ashland, Oregon. The meeting will take place on May 11, 2017 at 6:00 pm., with subsequent meetings on May 18 and 25, 2017, at the same location and time.

The purpose of the first meeting is for the Budget Committee to receive the budget message and hear presentations on the proposed budgets. These are public meetings where deliberation of the Budget Committee will take place. Once scheduled budget presentations have concluded, a public hearing will be held giving citizens an opportunity to discuss proposed programs and comment on the possible uses of State Revenue Sharing funds.

A copy of the proposed budget document will be available for review on the City's website at <u>www.ashland.or.us</u> or may be inspected at City Hall, 20 East Main St., Ashland after May 4, 2017. This notice is also posted on the City of Ashland website at www.ashland.or.us.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).

City of Ashland 20 E. Main Street Ashland, OR 97520

> Affidavit of Publication \*\*\*THIS IS NOT A BILL\*\*\*

State of Oregon County of Jackson

I, <u>Cheri R. Gray</u>, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the <u>PUBLIC NOTICE</u>, a printed copy of which is hereto annexed, was published in the entire issue of said

newspaper for <u>1 (One)</u> successive and consecutive <u>insertion(s)</u> in the following issues 5/31/2017, (HERE SET FORTH DATES OF ISSUE)

Subscribed and sworn to before me this 31 day of May , 2017.



My commission expires

NOTARY PUBLIC FOR OREGON

ochbu

Southern Oregon Media Group - Mail Tribune - Ashland Daily Tidings 111 N Fir St

Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
Daily Tidings	5/31/2017	Notice of Budget Committee Meeting	1 (One)	24.68	112010

## NOTICE OF CITY OF ASHLAND BUDGET COMMITTEE MEETING

A public meeting of the City of Ashland Budget Committee, Jackson County, Oregon to discuss the budget for the biennium July 1, 2017 to June 30, 2019 will be held at the Council Chambers located at 1175 East Main St., Ashland, Oregon. The meeting will take place on June 5, 2017 at 6:00 pm.

The purpose of the meeting is for the Budget Committee to hear presentations on the proposed budgets. This is a public meeting where deliberation of the Budget Committee will take place. Once scheduled budget presentations have concluded, a public hearing will be held giving citizens an opportunity to discuss proposed programs and comment on the possible uses of State Revenue Sharing funds.

A copy of the proposed budget document will be available for review on the City's website at <u>www.ashland.or.us</u> or may be inspected at City Hall, 20 East Main St., Ashland. This notice is also posted on the City of Ashland website at www.ashland.or.us.

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City of Ashland 20 E Main St Ashland, OR 97520 Affidavit of Publication \*\*\*THIS IS NOT A BILL\*\*\* CASE NO. State of Oregon County of Jackson I, Christina Littrell , being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the \_\_\_\_, a printed copy PUBLIC NOTICE of which is hereto annexed, was published in the entire issue of said newspaper for 1 (ONE) successive and consecutive insertion(s) in the following issues 6/15/2017, (HERE SET FORTH DATES OF ISSUE) Subscribed and sworn to before me this 27 2017. OFFICIAL STAMP TERRIE ROGERS NOTARY PUBLIC-OREGON COMMISSION NO. 933047 VGATON PUBLIC FOR OREGON MY COMMISSION EXPIRES OCTOBER 12, 2018 day of Oct. 2 , 2018. My commission expires Southern Oregon Media Group - Mail Tribune - Ashland Daily Tidings 111 N Fir St Medford, OR 97501 PUBLICATION EXPIRE DATE AD CAPTION # TIMES AMOUNT PO Daily Tidings 6/15/2017 Notice of 1 (ONE) 149.68 Budget Hearing

#### FORMLB-1

#### NOTICE OF BUDGET HEARING

A public meeting of the Ashland City Council will be held on June 20, 2017 at 7:00 pm at the City Council Chambers, 1175 East Main St., Ashland, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2017 as approved by the Ashland Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 20 East Main St., Ashland, Oregon, between the hours of 9:00 a.m. and 4:00 p.m. or online at www.ashland.or.us. This budget is for a biennial budget period. This budget was prepared on a basis of accounting that is consistent with the preceding year.

Contact: Mark Welch, Administrative Services Director Telephone: 541.552.2003 Email: Mark.Welch@ashland.or.us				
FINANCIAL SUMMARY - RESOURCES TOTAL OF ALL FUNDS Actual Amount Adopted Budget Approved Budget				
TOTAL OF	ALL FUNDS	Actual Amount	Adopted Budget	Approved Budget
Designing Fund Delense (Alst Month)	ine Caultal	Bienniem 2013-15	This Bienniem 2015-17	Next Bienniem 2017-19
Beginning Fund Balance/Net Worki		<u>33,966,633</u> 84,759,627	30,057,011 96,615,308	38,079,779 102,507,609
Fees, Licenses, Permits, Fines, As	s, G ifts, Allocations and Donations			
Revenue from Bonds and Other De		<u>6,098,578</u> 1,838,589	<u>13,151,329</u> 26,935,724	13,156,289 52,836,312
Interfund Transfers / Internal Servi		20,714,686	22,230,435	27,947,940
		27,729,344	26,909,386	28,295,795
All Other Resources Except Current Year Property Taxes Current Year Property Taxes Estimated to be Received		20,394,964	21,371,066	23,019,940
			237,270,259	285,843,664
Total Resources 195,502,420 237,270,259 285,843 FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION				
	FINANCIAL SUMMARY - REQU			67.402.077
Personnel Services Materials and Services		55,146,073	61,160,136	67,102,077
Capital Outlay		80,154,004 14,464,959	91,859,901 52,693,451	99,797,369 70,293,409
Debt Service		9,220,537	10,632,044	10,003,474
Interfund Transfers		1,897,442	2,456,240	2,831,440
Other Financing Uses (Interfund Lo	pans)	1,684,795	2,171,200	2,100,000
Contingencies	,	1,004,755	3,085,000	3,533,500
	nd Reserved for Future Expenditure	32,934,610	13,212,287	30,182,395
Total Requirements		195,502,420	237,270,259	285,843,664
Name of Organizational Unit or Pro	UIREMENTS AND FULL-TIME EQU	IVALENT ENPLOYEES (FI	CIDT UKGANIZATIUNAL	UNIT OK PRUGRAM *
FTE for that unit or program	SPIGIN			
Administration Department - Gene	ral Eund	1,857,935	2,066,027	3,900,245
FTE		4.00	4.00	4.0
Administration Department - all oth	ner funds	13,723,945	14,361,238	16,694,953
FTE		10.15	10.15	10.07
Information Technology Department	nt	6,575,908	7,347,372	7,127,370
FTE		14.50	14.5	14.5
Administrative Services Department	nt	17,141,436	22,476,785	20,641,457
FTE		16.25	16.75	16.75
City Recorder		868,755	912,590	544,452
FTE		2.00	2.0	2.0
Police Department		12,316,387	13,544,844	15,028,125
FTE		36.75	36.8	37.25
Fire & Rescue Department		14,039,332	15,780,502	17,446,005
FTE		34.60	34.6	37.0
Public Works Department		43,960,207	83,031,054	106,141,200
FTE		62.00	67.0	68.0
Community Development FTE		4,209,797	4,785,451	5,599,740
Electric Department		<u>14.00</u> 27,266,950	14.0 30,019,043	15.0 31,986,690
FTE		17.00	17.0	17.0
Parks & Recreation		13,445,699	16,507,946	18,541,184
FTE		43.80	44.8	37.25
Non-departmental		40,096,069	26,437,407	42,192,243
FTE		0.00	20,437,407	42,192,243
Total Requirements		195,502,420	237,270,259	285,843,664
Total FTE		255.05	237,270,259	285,843,664
TOTALFIE		255.05	201.55	258.82
	STATEMENT OF CHANGES IN A	CTIVITIES and SOURCES	OF FINANCING *	
		RTY TAX LEVIES		
	FROPE		Pata or Amount Impaced	Pata or Amount Anarous
		Rate or Amount Imposed	Rate or Amount Imposed	
		2013-15	This Year 2015-17	Next Year 2017-19
Permanent Rate Levy (rate limit \$4.1972 per \$1,000)		4.1972	4.1972	4.1972
Local Option Levy		0.1921	0	0
Levy For General Obligation Bonds		1,032,670	1,028,620	1,029,808
	STATEMEN	T OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt O	uts ta nding	Estimated Debt	Authorized, But
	on July 2	1.	Not Incurre	ed on July 1
General Obligation Bonds	\$24,357,6			
Other Bonds		\$2,323,481		

\$2,323,481

\$665,000

\$27,346,151

150-504-073-2 (Rev. 02-14)

Other Bonds

Total

Other Borrowings

\$1,812,747

\$1,812,747

# **Council Business Meeting**

 June 20, 2017

 Title:
 Public Hearing for BN 2017-19 Budget Approval

 From:
 Mark Welch

 Mark.Welch@ashland.or.us
 Administrative Services Director & Budget Officer

## Summary:

At its June 5, 2017 meeting, the Citizens Budget Committee recommended approval of the proposed budget with several amendments. Per Oregon Budget Law, the City Council is responsible for completing the approval process by completing the following after the public hearing:

- Approval of resolution for budget appropriations
- Approval of resolution confirming jurisdictional qualification for state subventions
- Approval of resolution to receiving state funds
- Approval of resolution levying property taxes

## Actions, Options, or Potential Motions:

I move to approve a resolution titled, "Resolution Certifying City Provides Sufficient Municipal Services to Qualify for State Subventions,"

And

I move to approve a resolution titled, "A Resolution Declaring the City's Election to Receive State Revenues,"

And

I move to approve "A Resolution Levying Taxes for the Period of July 1, 2017 to and Including June 30, 2018, Such Taxes in the Levy rate of \$4.1972/\$1000 Assessed Value Upon All the Real and Personal Property Subject to Assessment and Levy Within the Corporate Limits of the City of Ashland, Jackson County, Oregon".

And

I move to approve a resolution titled, "A Resolution To Adopt the 2017-19 Biennial Budget and Marking Appropriations."

## **Staff Recommendation:**

Staff recommends approval of all four resolutions associated and consistent with the recommendations made by the Citizen's Budget Committee.

## **Resource Requirements:**

The approval of each of the four resolutions provide for the approval of the BN17-19 operating and capital budget in the amount of \$285,913,664.

## **Policies, Plans and Goals Supported:**

2.1 Engage community in conversation about core services, desired service levels and funding mechanisms.

2.2 Engage board and commissions in supporting the strategic plan.

17.1 Complete and implement the AFN business plan.

## **Background and Additional Information:**

<u>Resolution for Budget Appropriations</u>: The Citizen's Budget Committee approved the proposed BN17-19 Budget with the following amendments:

- 1) Repayment of the inter-fund loan from the Reserve Fund to the Health Benefits Fund in the amount of \$525,000 rather than the proposal for loan forgiveness. This results an increases of \$525,000 the reserve fund and a corresponding \$525,000 expenses to continue the current loan practice.
- 2) Creation of a Permit Ombudsperson position in the Community Development Department with General Fund appropriations of \$110,000 annually funded by an increase in Community Development permit fees (\$30,000), a transfer of appropriations from the Economic Development Program (\$25,000) with the remainder (\$55,000) from Central Service Charges.
- 3) Creation of a Climate and Energy Analyst position in Administration. No specific funding sources were identified, but rather direction was given for staff to compile different funding options for Council to consider. (see below)
- 4) Ongoing funding to the Housing Trust Fund utilizing the local 3% marijuana tax revenues up to \$100,000 per year. Because this is a new and unknown revenue stream that will be disbursed well into the next biennium, this recommended action will be presented to Council as a supplemental budget item, likely in August or September of 2017 after the tax revenues are received.

Staff would like to introduce several funding alternatives to the Permit Ombudsperson and Climate and Energy Analyst positions for Council's consideration.

**Permit Ombudsperson:** The City Administrator, Community Development Director, and the impacted employees, jointly developed a shift of staff resources to fill the Permit Ombudsperson position at a reduced cost to the City. Banking responsibilities recently transitioned from the City Recorder to the Finance Department, reducing the workload in the City Recorder's Office, and proving the opportunity for the staff reallocation. With the Community Development Fee, Economic Grant and reallocation the plan requires \$30,000 from the General Fund Ending Fund Balance, while assisting in funding the Climate and Energy Analyst position.

**Climate and Energy Analyst**: The shifting of staffing from the City Recorder's Office to Community Development redirects roughly 70% of the funding necessary for the Climate and Energy Analyst. It is anticipated that an additional \$25,000 will be saved by potential personnel changes thus requiring only \$5,000 in Central Service Fund Ending Fund Balance per year.

The proposed funding strategy effectively provides funding for the new 2.0 FTE at a net cost of the equivalent of 1.0 FTE.

Funding Strategy for Permit Ombudsperson and CEAP				
	Yearly Amount	BN Total		
General Fund				
Permit Ombudsperson and reallocation of	\$85,000	170,000		
Personnel from Central Services				
Comm Dev Fee Increase	30,000	60,000		
Economic Grant Reallocation	25,000	50,000		
General Fund EFB	30,000	60,000		
Central Service Fund				
Climate Energy Action Plan Position	110,000	220,000		
Reallocation of Personnel to General Fund	-80,000	-160,000		
Potential Additional Personnel Savings	-25,000	-50,000		
Central Service EFB	5,000	10,000		

Staff recommends the above funding strategy. Other funding sources include the following:

- 1) Utilization of the General Fund ending fund balance in the amount of \$105,000
- 2) Utilization of the Central Services ending fund balance in the amount of \$105,000
- Creation of a Climate and Energy fee collected via the monthly utility bill. A charge of \$0.75 per account containing an electric meter would provide roughly \$105,000 annually.
- 4) Dedicated increase in the property tax assessment rate of approximately \$.042 provides roughly \$105,000 annually.

Changes may still come forward from public input during the hearing and changes accepted by Council should be addressed in the final budget adoption. The budget presented for adoption includes two staff changes. The first is an increase in \$50,000 in the General Fund for a carryover of funds for Public Arts and the other is a carryover of \$20,000 in the Airport Fund to complete a tree trimming project

The resolution to establish appropriations has been constructed to reflect the action taken by the Budget Committee on June 5, 2017 and staff will be prepared to incorporate any changes that may occur during the course of the public hearing.

Oregon budget law allows the elected body to increase expenditures by \$5,000 (\$10,000 for a biennium) or 10% (whichever is greater) of any fund without further review and approval by the Committee. Council cannot increase the tax rate without republishing the amended budget and a second hearing before July 1.

Total changes to a fund beyond 10% also would require re-publishing the amended budget and holding another public hearing prior to July 1.

<u>Resolution Confirming Jurisdictional Qualification for State Subventions and Resolution to</u> <u>Receive State Funds</u>

Council certifies that the City qualifies for subventions (revenues shared by the state) by resolution each year. Additionally, Council annually adopts a resolution electing to receive an apportionment of the Oregon Department of Administrative Services General Fund revenues derived from taxes imposed as part of state revenue sharing. These are both necessary steps in the 2017-19 budget process.

## Resolution levying property taxes

The biennial budget for the City provides appropriations and expenditure authority for a twoyear period. However, the Council must elect to levy taxes annually. The Council cannot levy an amount greater than what has been approved by the Budget Committee in either year of the biennium without going through a prescribed public process prior to beginning the biennium. The public process would include republishing the amended budget and tax rate in the newspaper and a second public hearing to adopt the amended levy. The resolution is consistent with the Committee's approval although Council could choose to lower the amount or rate to levy below what was approved by the Committee.

## **Attachments:**

- 1. Resolution re: Qualifying for State Subventions
- 2. Resolution re: Electing to Receive State Subventions
- 3. Resolution re: Levying Taxes
- 4. Resolution re: Adopting the Budget

## RESOLUTION 2017-

## A RESOLUTION CERTIFYING CITY OF ASHLAND SERVICES

### **RECITALS:**

A. ORS 221.760 provides that for cities located within counties having population over 100,000 to receive state revenues from cigarette, gas and liquor taxes, the State of Oregon must be satisfied that the City provides certain municipal services.

## THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

Section 1. The City of Ashland hereby certifies that is provides the following municipal services:

- Police protection
- Fire protection
- Planning, zoning and subdivision services
- Street construction, maintenance and lighting
- Storm sewers
- Water utilities
- Sanitary sewer
- Electric distribution

This resolution takes effect upon signing by the Mayor.

This resolution was duly PASSED and ADOPTED this 2011 day of June, 2017.

Melissa Huhtala, City Recorder

SIGNED AND APPROVED this 201 day of June, 2017.

tromberg.

Reviewed as to form:

David Lohman, City Attorney

Page 1 of 1

# ASHLAND

Certification of True Copy

I certify that I have compared the foregoing document Resolution "A Resolution certifying city provides sufficient municipal services to qualify for State subventions" is a foregoing true and correct copy.

Dated this 20th of June, 2017

1ht By

Melissa Huhtala Ashland City Recorder/Treasurer Ashland, OR

CITY RECORDER/TREASURER 20 E MAIN STREET Fax Ashland, Oregon 97520 TTV www.ashland.or.us

RER Tel: 541-488-5307 Fax: 541-552-2059 TTY: 800-735-2900



## RESOLUTION 2017-14 A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

## **RECITALS:**

The City must annually adopt a resolution electing to receive an apportionment of the Oregon Department of Administrative Services General Fund revenues derived from tax imposed on the sale of liquor as part of State Revenue Sharing.

## THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

Pursuant to ORS 221.770, the City hereby elects to receive state revenues for fiscal year 2017/18.

This resolution takes effect upon signing by the Mayor.

This resolution was duly PASSED and ADOPTED this  $20^{\text{th}}$  day of June, 2017.

Melissa, Huhtala, City Recorder

SIGNED AND APPROVED this 20th day of June, 2017.

Reviewed as to form:

David Lohman, City Attorney

Page 1 of 1

## RESOLUTION 2017-16

## **RESOLUTION TO ADOPT THE 2017-19 BIENNIAL BUDGET AND MAKING APPROPRIATIONS**

The City of Ashland City Council hereby adopts the 2017-19 Biennial Budget. The amounts for the biennial budget period beginning July 1, 2017 through June 30, 2019 are therefore appropriated as follows:

### Section 1.

GENERAL FUND	
Administration Department	3,006,150
Administration Department - Parking	-
Administration Department- Municipal Court	944,095
Administrative Services - Band	131,540
Administrative Services - Miscellaneous	38,000
Administrative Services - Parks	10,601,400
Police Department	15,028,125
Fire and Rescue Department	17,446,005
Public Works - Cemetery Division	851,778
Community Development - Planning Division	3,458,080
Community Development - Building Division	1,479,935
Community Development - Social Services Grants	267,940
Interfund Loan	-
Transfers	211,000
Contingency	800,000
Ending Fund Balance	2,012,976
TOTAL GENERAL FUND	56,277,024
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	
Personnel Services	62,880
Materials and Services	390,905
Ending Fund Balance	1
TOTAL CDBG FUND	453,786
RESERVE FUND	
Interfund Loan	1,050,000
Transfers	-
Ending Fund Balance	25,435
TOTAL RESERVE FUND	1,075,435

Page 1 of 6

STREET FUND	
Public Works - Street Operations	18,947,642
Public Works - Grounds Maintenance	501,900
Public Works - Street Operations Debt	-
Public Works - Transportation SDC's	2,198,720
Public Works - Storm Water SDC's	-
Public Works - Local Improvement Districts	-
New Debt	-
Transfers	-
Contingency	100,000
Ending Fund Balance	4,099,570
TOTAL STREET FUND	25,847,832
AIRPORT FUND	
Materials and Services	425,380
Capital Outlay	312,000
Debt Service	77,075
Interfund Loan	-
Contingency	10,000
Ending Fund Balance	122,022
TOTAL AUDDORT FUND	946,477
TOTAL AIRPORT FUND	540,477
	5-0,-17
CAPITAL IMPROVEMENTS FUND	
<b>CAPITAL IMPROVEMENTS FUND</b> Public Works - Facilities	2,458,100
<b>CAPITAL IMPROVEMENTS FUND</b> Public Works - Facilities Administrative Services - Parks Open Space	2,458,100 1,894,640
<b>CAPITAL IMPROVEMENTS FUND</b> Public Works - Facilities Administrative Services - Parks Open Space Transfers	2,458,100
<b>CAPITAL IMPROVEMENTS FUND</b> Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan	2,458,100 1,894,640 1,667,000
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency	2,458,100 1,894,640 1,667,000 - 60,000
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency Ending Fund Balance	2,458,100 1,894,640 1,667,000 - 60,000 164,922
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency	2,458,100 1,894,640 1,667,000 - 60,000
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency Ending Fund Balance	2,458,100 1,894,640 1,667,000 - 60,000 164,922
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency Ending Fund Balance TOTAL CAPITAL IMPROVEMENTS	2,458,100 1,894,640 1,667,000 - 60,000 164,922
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency Ending Fund Balance TOTAL CAPITAL IMPROVEMENTS DEBT SERVICE FUND	2,458,100 1,894,640 1,667,000 60,000 164,922 <b>6,244,662</b>
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency Ending Fund Balance TOTAL CAPITAL IMPROVEMENTS DEBT SERVICE FUND Debt Service	2,458,100 1,894,640 1,667,000 60,000 164,922 <b>6,244,662</b>
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency Ending Fund Balance TOTAL CAPITAL IMPROVEMENTS DEBT SERVICE FUND Debt Service Interfund Loan	2,458,100 1,894,640 1,667,000 164,922 6,244,662 3,740,387
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency Ending Fund Balance TOTAL CAPITAL IMPROVEMENTS DEBT SERVICE FUND Debt Service Interfund Loan Ending Fund Balance	2,458,100 1,894,640 1,667,000 164,922 <b>6,244,662</b> 3,740,387
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency Ending Fund Balance TOTAL CAPITAL IMPROVEMENTS DEBT SERVICE FUND Debt Service Interfund Loan Ending Fund Balance	2,458,100 1,894,640 1,667,000 164,922 6,244,662 3,740,387 - 1,223,804 4,964,191
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency Ending Fund Balance TOTAL CAPITAL IMPROVEMENTS DEBT SERVICE FUND Debt Service Interfund Loan Ending Fund Balance TOTAL DEBT SERVICE FUND	2,458,100 1,894,640 1,667,000 164,922 6,244,662 3,740,387 1,223,804 4,964,191 738,888
CAPITAL IMPROVEMENTS FUND Public Works - Facilities Administrative Services - Parks Open Space Transfers Interfund Loan Contingency Ending Fund Balance TOTAL CAPITAL IMPROVEMENTS DEBT SERVICE FUND Debt Service Interfund Loan Ending Fund Balance TOTAL DEBT SERVICE FUND WATER FUND	2,458,100 1,894,640 1,667,000 164,922 6,244,662 3,740,387 - 1,223,804 4,964,191

Page 2 of 6

Public Works - Water Supply Debt	636,758
Public Works - Water Supply Debt	24,383,636
Public Works - Water Treatment Debt	24,383,030
Public Works - Water Distribution	10,807,452
Public Works - Water Distribution Public Works - Water Distribution Debt	592,101
Public Works - Improvement SDC's	4,056,350
Public Works - Debt SDC's	430,369
Debt Services	
Transfers Out	500,000
Contingency	810,000
Ending Fund Balance	8,646,467
TOTAL WATER FUND	54,635,348
IGTAL WATER FOND	54,055,540
WASTEWATER FUND	
Public Works - Wastewater Collection	6,088,930
Public Works - Wastewater Collection Debt Service	144,656
Public Works - Wastewater Treatment	10,279,543
Public Works - Wastewater Treatment Debt Service	3,732,624
Public Works - Reimbursement SDC's	-
Public Works - Improvement SDC's	4,060,025
Contingency	325,000
Ending Fund Balance	7,334,338
	1,551,556
TOTAL WASTEWATER FUND	31,965,116
TOTAL WASTEWATER FUND	
TOTAL WASTEWATER FUND	31,965,116
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations	
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt	<b>31,965,116</b> 1,459,713
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's	<b>31,965,116</b> 1,459,713 24,500
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's Contingency	<b>31,965,116</b> 1,459,713 24,500 250,000
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's	<b>31,965,116</b> 1,459,713 24,500 250,000 30,000
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's Contingency Ending Fund Balance	<b>31,965,116</b> 1,459,713 24,500 250,000 30,000 10,421,882
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's Contingency Ending Fund Balance	<b>31,965,116</b> 1,459,713 24,500 250,000 30,000 10,421,882
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's Contingency Ending Fund Balance TOTAL STORMWATER FUND	<b>31,965,116</b> 1,459,713 24,500 250,000 30,000 10,421,882 <b>3,186,095</b> 1,486,890
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's Contingency Ending Fund Balance TOTAL STORMWATER FUND ELECTRIC FUND Adminsitration - Conservation Division Electric - Supply	<b>31,965,116</b> 1,459,713 24,500 250,000 30,000 10,421,882 <b>3,186,095</b> 1,486,890 14,981,925
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's Contingency Ending Fund Balance TOTAL STORMWATER FUND ELECTRIC FUND Adminsitration - Conservation Division Electric - Supply Electric - Distribution	<b>31,965,116</b> 1,459,713 24,500 250,000 30,000 10,421,882 <b>3,186,095</b> 1,486,890 14,981,925 13,390,730
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's Contingency Ending Fund Balance TOTAL STORMWATER FUND ELECTRIC FUND Adminsitration - Conservation Division Electric - Supply Electric - Distribution Electric - Transmission	<b>31,965,116</b> 1,459,713 24,500 250,000 30,000 10,421,882 <b>3,186,095</b> 1,486,890 14,981,925 13,390,730 2,531,435
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's Contingency Ending Fund Balance TOTAL STORMWATER FUND ELECTRIC FUND Adminsitration - Conservation Division Electric - Supply Electric - Distribution	<b>31,965,116</b> 1,459,713 24,500 250,000 30,000 10,421,882 <b>3,186,095</b> 1,486,890 14,981,925 13,390,730 2,531,435 1,128,202
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's Contingency Ending Fund Balance TOTAL STORMWATER FUND ELECTRIC FUND Adminsitration - Conservation Division Electric - Supply Electric - Distribution Electric - Transmission Debt Services Contingency	<b>31,965,116</b> 1,459,713 24,500 250,000 30,000 10,421,882 <b>3,186,095</b> 1,486,890 14,981,925 13,390,730 2,531,435 1,128,202 225,000
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - Storm Water Operations Debt Public Works - SDC's Contingency Ending Fund Balance TOTAL STORMWATER FUND ELECTRIC FUND Adminsitration - Conservation Division Electric - Supply Electric - Distribution Electric - Transmission Debt Services Contingency Ending Fund Balance	<b>31,965,116</b> 1,459,713 24,500 250,000 30,000 10,421,882 <b>3,186,095</b> 1,486,890 14,981,925 13,390,730 2,531,435 1,128,202 225,000 928,874
TOTAL WASTEWATER FUND STORMWATER FUND Public Works - Storm Water Operations Public Works - Storm Water Operations Debt Public Works - SDC's Contingency Ending Fund Balance TOTAL STORMWATER FUND ELECTRIC FUND Adminsitration - Conservation Division Electric - Supply Electric - Distribution Electric - Transmission Debt Services Contingency	<b>31,965,116</b> 1,459,713 24,500 250,000 30,000 10,421,882 <b>3,186,095</b> 1,486,890 14,981,925 13,390,730 2,531,435 1,128,202 225,000

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TELECOMMUNICATIONS FUND	
Personnel Services	1,448,575
Materials and Services	2,717,520
Capital Outlay	150,000
Contingency	105,000
Ending Fund Balance	227,510
TOTAL TELECOMMUNICATIONS FUND	4,648,605
CENTRAL SERVICES FUND	
Administration Department	3,775,160
IT - Computer Services Division	2,811,275
Administrative Services Department	5,212,449
City Recorder Division	384,450
Public Works - Administration and Engineering	3,644,262
Interfund Loan	
Contingency	235,000
Ending Fund Balance	260,360
TOTAL CENTRAL SERVICES FUND	16,322,956
INSURANCE SERVICES FUND	
Personnel Services	233,160
Materials and Services	1,854,790
Capital Outlay	480,000
Transfer	-
Contingency	38,500
Ending Fund Balance	164,995
TOTAL INSURANCE SERVICES FUND	2,771,445
HEALTH BENEFITS FUND	
Personnel Services	-
Materials and Services	11,557,301
Interfund Loan	1,050,000
Contingency	500,000
Ending Fund Balance	329,693
	13,436,994
	,
EQUIPMENT FUND	
Public Works - Maintenance	3,176,472
Public Works - Purchasing and Acquisition	2,849,000
Interfund Loan	-

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Contingency	100,000
Ending Fund Balance	1,691,123
TOTAL EQUIPMENT FUND	7,816,595
CEMETERY TRUST FUND	
Transfers	13,000
Ending Fund Balance	1,009,771
TOTAL CEMETERY TRUST FUND	1,022,771
PARKS AND RECREATION FUND	
Parks Division	8,639,215
Recreation Division	3,193,871
Golf Division	1,163,100
Transfer	-
Contingency	195,000
Ending Fund Balance	5,579
TOTAL PARKS AND RECREATION FUND	13,196,765
PARKS CAPITAL IMPROVEMENTS FUND	
Personnel Services	÷
Materials and Services	-
Capital Outlay	5,095,000
Transfers	440,440
Ending Fund Balance	460,485
TOTAL PARKS CAPITAL IMPROVEMENTS FUND	5,995,925
PARKS EQUIPMENT RESERVE FUND	
Capital Outlay	450,000
Interfund Loan	
Ending Fund Balance	152,589
TOTAL PARKS EQUIPMENT RESERVE FUND	602,589
TOTAL BUDGET	255,781,269
TOTAL UNAPPROPRIATED AND RESERVE AMOUNTS,	
ALL FUNDS	30,282,395
TOTAL APPROPRIATIONS	286,063,664

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Section 2. This resolution takes effect upon signing by the Mayor.

This resolution was duly PASSED and ADOPTED this 2017.

1) Ah

Melissa Huhtala, City Recorder

SIGNED AND APPROVED this 2st day of June, 2017.

burg Stromberg, Mayor

Reviewed as to form:

David Lohman, City Attorney

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City of Ashland 20 E Main St Ashland, OR 97520 Affidavit of Publication \*\*\*THIS IS NOT A BILL\*\*\* CASE NO. State of Oregon County of Jackson I, \_\_\_\_ Christina Littrell\_, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE , a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 (ONE) successive and consecutive insertion(s) in the following issues 6/24/2017 (HERE SET FORTH DATES OF ISSUE) Subscribed and sworn to before me this / 2017. OFFICIAL STAMP TERRIE ROGERS NOTARY PUBLIC-OREGON COMMISSION NO. 933047 PUBLIC FOR OREGON MY COMMISSION EXPIRES OCTOBER 12, 2018 My commission expires day of 2018. Southern Oregon Media Group - Mail Tribune - Ashland Daily Tidings 111 N Fir St Medford, OR 97501 PUBLICATION EXPIRE DATE AD CAPTION # TIMES AMOUNT PO Notice of Daily Tidings 6/24/2017 1 (ONE) 158.00 112015 Budget Hearing

#### FORMLB-1

#### NOTICE OF BUDGET HEARING

A public meeting of the Ashland City Council will be held on June 30, 2017 at 3:00 pm at the City Council Chambers, 1175 East Main St., Ashland, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2017 as approved by the Ashland Budget Committee and amended by City Council. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 20 East Main St., Ashland, Oregon, between the hours of 9:00 a.m. and 4:00 p.m. or online at www.ashland.or.us. This budget is for a biennial budget period. This budget was prepared on a basis of accounting that is consistent with the preceding year.

Contact: Mark Welch, Administrative Se	rvices Director	Telephone: 541.552.2003	Email: Mark.Welch@as	hland.or.us
	EINANCIAL SI	UMMARY - RESOURCES		
TOTAL OF ALL FUND		Actual Amount	Adopted Budget	Approved Budget
	55	Bienniem 2013-15	This Bienniem 2015-17	Next Bienniem 2017-19
Beginning Fund Balance/Net Working Capital		33,966,633	30,057,011	38,079,779
Fees, Licenses, Permits, Fines, Assessments	& Other Service	84,759,627	96,615,308	102,507,609
Federal, State and all Other Grants, Gifts, Al		6,098,578	13,151,329	13,156,289
Revenue from Bonds and Other Debt		1,838,589	26,935,724	52,836,312
Interfund Transfers / Internal Service Reimbu	rsements	20,714,686	22,230,435	28,057,940
All Other Resources Except Current Year Pro	operty Taxes	27,729,344	26,909,386	28,295,795
Current Year Property Taxes Estimated to be	e Received	20,394,964	21,371,066	23,472,840
Total Resources		195,502,420	237,270,259	286,406,564
EINAN	CIAL SUMMARY - REOU	IREMENTS BY OBJECT CI		•
Personnel Services	CIAL SOMMART - REQU	55,146,073	61,160,136	67,112,077
Materials and Services		80,154,004	91,859,901	99,907,369
Capital Outlay		14,464,959	52,693,451	70,313,409
Debt Service		9,220,537	10,632,044	10,003,474
Interfund Transfers		1,897,442	2,456,240	2,831,440
Other Financing Uses (Interfund Loans)		1,684,795	2,171,200	2,100,000
Contingencies		0	3,085,000	3,533,500
Unappropriated Ending Balance and Reserve	d for Future Expenditure	32,934,610	13,212,287	30,605,295
Total Requirements		195,502,420	237,270,259	286,406,564
FINANCIAL SUMMARY - REQUIREMENT		WALENT EMPLOYEES (ET		
Name of Organizational Unit or Program	3 AND FOLL-TIME LOO	IVALEINT EINFEOTEES (FI	L) BT OKGANIZATIONAL	
FTE for that unit or program				
Administration Department - General Fund		1,857,935	2,066,027	3,900,245
FTE		4.00	4.00	4.0
Administration Department - all other funds		13,723,945	14,361,238	16,914,952
FTE		10.15	10.15	11.07
Information Technology Department		6,575,908	7,347,372	7,127,370
FTE		14.50	14.5	14.5
Administrative Services Department		17,141,436	22,476,785	20,641,458
FTE		16.25	16.75	16.75
City Recorder		868,755	912,590	384,452
FTE		2.00	2.0	1.0
Police Department		12,316,387	13,544,844	15,028,125
FTE		36.75	36.8	42.25
Fire & Rescue Department FTE		14,039,332	15,780,502 34.6	17,446,005 37.0
Public Works Department		<u>34.60</u> 43,960,207	83,031,054	106,161,200
FTE		62.00	67.0	68.0
Community Development		4,209,797	4,785,451	5,659,740
FTE		14.00	14.0	15.0
Electric Department		27,266,950	30,019,043	31,986,690
FTE		17.00	17.0	17.0
Parks & Recreation		13,445,699	16,507,946	18,541,184
FTE		43.80	44.8	37.25
Non-departmental		40,096,069	26,437,407	42,615,143
FTE		0.00	0.0	0.0
Total Requirements		195,502,420	237,270,259	286,406,564
Total FTE		255.05	261.55	263.82
STATEN	MENT OF CHANGES IN A	CTIVITIES and SOURCES	OF FINANCING *	
	DRODE			
	PROPE	RTY TAX LEVIES	Data as Americations	Data as Amarint Amari
		Rate or Amount Imposed		Rate or Amount Approved
		2013-15	This Year 2015-17	Next Year 2017-19
Permanent Rate Levy (rate limit \$4.2865 per \$1,000)		4.1972	4.1972	4.2865
Local Option Levy		0.1921	0	0
Levy For General Obligation Bonds		1,032,670	1,028,620	1,029,808
	STATEMEN	T OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt O		Estimated Debt	Authorized, But
	on July	0		ed on July 1
General Obligation Bonds	\$24,357,6		Not incurre	
Other Bonds	\$2,323,4			
O ther Borrowings	\$665,00		¢1 &1	2,747
Total	\$665,000			2,747

\$27,346,151

150-504-073-2 (Rev. 02-14)

Total

\$1,812,747

# **Council Business Meeting**

		June 30, 2017
Title:	Public Hearing for	BN 2017-19 Property Tax Levy
From:	Mark Welch Mark.Welch@ashl	Administrative Services Director & Budget Officer and.or.us

## Summary:

At its June 20, 2017 meeting, Council amended the Budget Committee's approved budget and property tax rate to increase the property tax rate up to \$4.2865 per \$1,000 of assessed valuation and hold a special meeting on June 30<sup>th</sup> to adopt a specific property tax rate.

State Law requires that the amendment to the approved property tax rate be republished in the newspaper prior to action of the Council. The Ashland Daily Tidings published a proposed tax rate of up to \$4.2865 per \$1,000 of assessed valuation and budget on June 24<sup>th</sup>.

State Law requires that the City Council adopts a property tax assessment prior to the beginning of each Fiscal Year, or June 30<sup>th</sup>. Although the City adopts a biennium budget the property tax levy must be adopted annually.

## Actions, Options, or Potential Motions:

I move to approve "A Resolution Levying Taxes for the Period of July 1, 2017 to and Including June 30, 2018, Such Taxes in the Levy rate of <u>[\$4.2865/\$1000 or some lower rate]</u> Assessed Value Upon All the Real and Personal Property Subject to Assessment and Levy Within the Corporate Limits of the City of Ashland, Jackson County, Oregon".

## **Staff Recommendation:**

Staff recommends approval of a property tax levy resolution.

## **Policies, Plans and Goals Supported:**

2.1 Engage community in conversation about core services, desired service levels and funding mechanisms.

## **Background and Additional Information:**

The biennial budget for the City provides appropriations and expenditure authority for a twoyear period. However, the Council must elect to levy taxes annually. The City has followed the public process including republishing the amended budget and tax rate in the newspaper along with a second public hearing to adopt the amended levy. Funding for the authorized five new Police Officers

The City Council approved hiring five new Police Officers in April. It was decided at that time to refer potential funding mechanism to the Budget Committee. The Budget Committee met and did not develop a funding method for the Police Officers. The estimated cost of the Police Officer is

\$550,000 per year, or \$110,000 each.

Council directed staff to review potential funding options to be discussed, along with the property tax levy increase, at the June 30, 2017 Special City Council Meeting.

Staff developed four potential funding options to assist Council in their deliberations. The options presented in the attachment reflect several different scenarios that range from no property tax increase to the property tax increasing the maximum 0.09 cents available.

The resolution provided for adoption is based on the motion from the June 20<sup>th</sup> meeting. The property tax rate can be set at any rate below \$4.2865 per \$1,000 of assessed valuation.

## **Attachments:**

- 1. Resolution re: Levying Taxes
- 2. Funding Options
- 3. Funding Options Calculation Sheet
- 4. Reasons for Each Funding Options
- 5. Police Department Staffing Report

# **Council Business Meeting**

		June 30, 2017	
Title:	Public Hearing for BN 2017-19 Budget Approval and Fee Changes		
From:	Mark Welch	Administrative Services Director & Budget Officer	
	Mark.Welch@ashland.or.us		

## Summary:

This communication includes two potential actions of Council pending the outcome of the Police funding discussion.

If no changes are made to Police staffing, nor to the property tax rate, then these two items will not be undertaken.

At its June 20, 2017 meeting, the City Council approved having a special meeting on June 30<sup>th</sup> to discuss funding options for the five new Police Officers Council previously authorized the Police Chief to add to the Department. Staff has prepared two potential resolutions for consideration to finalize potential Police staffing changes.

## Actions, Options, or Potential Motions:

- 1) I move to approve a resolution titled, "A Resolution to Adopt the 2017-19 Biennial Budget and Making Appropriations."
- 2) I move to approve a resolution titled, "A Resolution Creating a Public Safety Support Fee Dedicated to General Fund Activities Relating to Public Safety Operations."

## **Staff Recommendation:**

If Council desires to make amendments to its June 20, 2017 approval of the resolution to adopt the 2017-19 biennial budget and making appropriations, the attached revised budget adoption resolution will need to be amended and approved.

Additionally, if Council desires the associated funding for the appropriation amendment to be derived from a Public Safety Support Fee charged through the monthly utility bill, Council will need to approve the attached resolution creating a Public Safety Support Fee.

If no changes are made to the budget as approved on June 20, 2017, neither resolution needs to be acted upon.

## **Policies, Plans and Goals Supported:**

2.1 Engage community in conversation about core services, desired service levels and funding mechanisms.

## **Background and Additional Information:**

<u>Resolution for Budget Appropriations</u>: The City Council approved resolution 2017-16 making appropriations for BN17-19 Budget in the amount of \$285,953,664.

The attached revised resolution includes an additional \$550,000 for the five new Police Officers. Depending on the outcome of the funding discussion, this proposed resolution may need to be updated to reflect any changes discussed. The Total appropriations, including the five Police Officers, total \$286,503,664.

The City Council adopted Resolution 2017-16 making appropriation at the June 20<sup>th</sup> meeting. If changes to the appropriations are made, then Resolution 2017-16 will first need to be rescinded and the new resolution making appropriations adopted.

<u>Resolution Creating a Public Safety Support Fee Dedicated to General Fund Activities Relating</u> <u>to Public Safety Operations:</u> The City Council has discussed creating a public safety support fee as a potential funding mechanism for the new Police Officers. The attached resolution would only be acted upon if the Council decides to create such a fee. The proposed rates are for example purposes and can amended to reflect the Council desires.

## **Attachments:**

- 1. Resolution re: Rescinding Resolution 2017-16 and Adopting the Budget
- 2. Resolutions re: Creating a Public Safety Support Fee Dedicated to General Fund Activities Relating to Public Safety Operations

## RESOLUTION 2017-17-

## RESOLUTION REPEALING 2017-16 TO ADOPT THE 2017-19 BIENNIAL BUDGET AND MAKING APPROPRIATIONS

The City of Ashland City Council hereby repeals Resolution 2017-16.

The City of Ashland City Council hereby adopts the 2017/19 Biennial Budget.

The amounts for the biennial budget period beginning July 1, 2017 through June 30, 2019 are therefore appropriated as follows:

### Section 1.

GENERAL FUND	
Administration Department	3,006,150
Administration Department - Parking	
Administration Department- Municipal Court	944,095
Administrative Services - Band	131,540
Administrative Services - Miscellaneous	38,000
Administrative Services - Parks	10,601,400
Police Department	15,248,125
Fire and Rescue Department	17,446,005
Public Works - Cemetery Division	851,778
Community Development - Planning Division	3,458,080
Community Development - Building Division	1,479,935
Community Development - Social Services Grants	267,940
Interfund Loan	-
Transfers	211,000
Contingency	800,000
Ending Fund Balance	1,902,976
TOTAL GENERAL FUND	56,387,024
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	
Personnel Services	62,880
Materials and Services	390,905
Ending Fund Balance	1
TOTAL CDBG FUND	453,786

RESERVE FUND	
Interfund Loan	1,050,000
Transfers	-
Ending Fund Balance	25,435
TOTAL RESERVE FUND	1,075,435
STREET FUND	
Public Works - Street Operations	18,947,642
Public Works - Grounds Maintenance	501,900
Public Works - Street Operations Debt	
Public Works - Transportation SDC's	2,198,720
Public Works - Storm Water SDC's	
Public Works - Local Improvement Districts	
New Debt	
Transfers	-
Contingency	100,000
Ending Fund Balance	4,099,570
TOTAL STREET FUND	25,847,832
AIRPORT FUND	
Materials and Services	425,380
Capital Outlay	312,000
Debt Service	77,075
Interfund Loan	
Contingency	10,000
Ending Fund Balance	102,022
TOTAL AIRPORT FUND	926,477
CAPITAL IMPROVEMENTS FUND	
Public Works - Facilities	2,458,100
Administrative Services - Parks Open Space	1,894,640
Transfers	1,667,000
Interfund Loan	
Contingency	60,000
Ending Fund Balance	164,922
TOTAL CAPITAL IMPROVEMENTS	6,244,662

f

Debt Service Interfund Loan Ending Fund Balance TOTAL DEBT SERVICE FUND WATER FUND Public Works - Conservation Division Public Works - Water Supply Public Works - Water Supply Debt Public Works - Water Treatment	3,740,387 - 1,223,804 <b>4,964,191</b> 738,888 2,751,150 636,758 24,383,636 282,177 10,807,452 592,101 4,056,350
Ending Fund Balance TOTAL DEBT SERVICE FUND WATER FUND Public Works - Conservation Division Public Works - Water Supply Public Works - Water Supply Debt Public Works - Water Treatment	- 1,223,804 <b>4,964,191</b> 738,888 2,751,150 636,758 24,383,636 282,177 10,807,452 592,101
TOTAL DEBT SERVICE FUND WATER FUND Public Works - Conservation Division Public Works - Water Supply Public Works - Water Supply Debt Public Works - Water Treatment	<b>4,964,191</b> 738,888 2,751,150 636,758 24,383,636 282,177 10,807,452 592,101
WATER FUND Public Works - Conservation Division Public Works - Water Supply Public Works - Water Supply Debt Public Works - Water Treatment	738,888 2,751,150 636,758 24,383,636 282,177 10,807,452 592,101
Public Works - Conservation Division Public Works - Water Supply Public Works - Water Supply Debt Public Works - Water Treatment	2,751,150 636,758 24,383,636 282,177 10,807,452 592,101
Public Works - Water Supply Public Works - Water Supply Debt Public Works - Water Treatment	2,751,150 636,758 24,383,636 282,177 10,807,452 592,101
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Public Works - Water Treatment Debt	592,101
Public Works - Water Distribution	
Public Works - Water Distribution Debt	4,056,350
Public Works - Improvement SDC's	
Public Works - Debt SDC's	430,369
Debt Services	
Transfers Out	500,000
Contingency	810,000
Ending Fund Balance	8,646,467
TOTAL WATER FUND	54,635,348
WASTEWATER FUND	
Public Works - Wastewater Collection	6,088,930
Public Works - Wastewater Collection Debt Service	144,656
Public Works - Wastewater Treatment	10,279,543
Public Works - Wastewater Treatment Debt Service	3,732,624
Public Works - Reimbursement SDC's	
Public Works - Improvement SDC's	4,060,025
Contingency	325,000
Ending Fund Balance	7,334,338
TOTAL WASTEWATER FUND	31,965,116
STORMWATER FUND	
Public Works - Storm Water Operations	1,459,713
Public Works - Storm Water Operations Debt	24,500
Public Works - SDC's	250,000
Contingency	30,000
Ending Fund Balance	10,421,882
TOTAL STORMWATER FUND	3,186,095

ELECTRIC FUND	
Administration - Conservation Division	1,486,89
Electric - Supply	14,981,925
Electric - Distribution	13,390,730
Electric - Transmission	2,531,43
Debt Services	1,128,202
Contingency	225,000
Ending Fund Balance	928,874
TOTAL ELECTRIC FUND	34,673,056
TELECOMMUNICATIONS FUND	
Personnel Services	1,448,575
Materials and Services	2,717,520
Capital Outlay	150,000
Contingency	105,000
Ending Fund Balance	227,510
TOTAL TELECOMMUNICATIONS FUND	4,648,605
CENTRAL SERVICES FUND	
Administration Department	3,775,160
IT - Computer Services Division	2,811,275
Administrative Services Department	5,212,449
City Recorder Division	384,450
Public Works - Administration and Engineering	3,644,262
Interfund Loan	(
Contingency	235,000
Ending Fund Balance	260,360
TOTAL CENTRAL SERVICES FUND	16,322,956
NSURANCE SERVICES FUND	
Personnel Services	233,160
Materials and Services	1,854,790
Capital Outlay	480,000
Fransfer	2
Contingency	38,500
Ending Fund Balance	164,995
TOTAL INSURANCE SERVICES FUND	2,771,445

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HEALTH BENEFITS FUND	
Personnel Services	-
Materials and Services	11,557,301
Interfund Loan	1,050,000
Contingency	500,000
Ending Fund Balance	329,693
TOTAL INSURANCE SERVICES FUND	13,436,994
EQUIPMENT FUND	
Public Works - Maintenance	3,176,472
Public Works - Purchasing and Acquisition	2,849,000
Interfund Loan	-
Contingency	100,000
Ending Fund Balance	1,691,123
TOTAL EQUIPMENT FUND	7,816,595
CEMETERY TRUST FUND	
Transfers	13,000
Ending Fund Balance	1,009,771
TOTAL CEMETERY TRUST FUND	1,022,771
PARKS AND RECREATION FUND	
Parks Division	8,639,215
Recreation Division	3,193,871
Golf Division	1,163,100
Transfer	
Contingency	195,000
Ending Fund Balance	5,579
TOTAL PARKS AND RECREATION FUND	13,196,765
PARKS CAPITAL IMPROVEMENTS FUND	
Personnel Services	
Materials and Services	-
Capital Outlay	5,095,000
Transfers	440,440
Ending Fund Balance	460,485
TOTAL PARKS CAPITAL IMPROVEMENTS FUND	5,995,925

450,000
152,589
602,589
256,021,269
30,152,395
286,173,664

Section 2. This resolution takes effect upon signing by the Mayor.

This resolution was duly PASSED and ADOPTED this 30th day of June, 2017.

MALAJ

Melissa Huhtala, City Recorder

SIGNED AND APPROVED this 3 day of June, 2017.

John Stromberg, Mayor

Reviewed as to form:

David Lohman, City Attorney

## Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Jackson County

<ul> <li>Be sure to read instructions in the Notic</li> </ul>	a of Desperts Taylory Forms and lasts	ation book	lat.		Check here if this is an amended form.
Be sure to read instructions in the Notic	e of Property Tax Levy Porms and mstro	CLION DOOK	IEL		an amended form.
The City of Ashland District Name	has the responsibility and authority to				
on the tax roll of <u>Jackson</u> County Name	County. The property tax, fe	e, charge (	or assessme	nt is categorized as	stated by this form.
20 East Main Street Mailing Address of District	Ashland	State	OR	97520 ZP code	07/15/2017 Date
-	City	State			
Contact Person	Finance Director		541.55 Daytime 1		Mark.Welch@ashland.or.us Contact Person E-Mail
	box if your district is subject to Loca ed in Part I are within the tax rate or ed in Part I were changed by the gov	evy amou	ints approve		
PART I: TAXES TO BE IMPOSED			General	Subject to Government Limits or-Dollar Amount	<u>s</u>
1. Rate per \$1,000 or Total dollar amo	unt levied (within permanent rate limi	) 1		4.2422	
2. Local option operating tax		2			Eucluded from
3. Local option capital project tax		3			Excluded from Measure 5 Limits
4. City of Portland Levy for pension and	d disability obligations	4			Dollar Amount of Bond Levy
5a. Levy for bonded indebtedness from	oonds approved by voters <b>prior</b> to O	ctober 6, 2	2001		5a.
5b. Levy for bonded indebtedness from	oonds approved by voters on or afte	r October	6,2001		5b. 515,309
5c. Total levy for bonded indebtedness r	not subject to Measure 5 or Measure	50 (total (	of 5a + 5b)		5c. 515,309
PART II: RATE LIMIT CERTIFICATION	I				
6. Permanent rate limit in dollars and co	ents per \$1,000				6 4.2865
7. Election date when your new district received voter approval for your permanent rate limit			7		
8. Estimated permanent rate limit for n	ewly merged/consolidated district	t			8

FORM LB-50

2017-2018

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or-rate authorized per year by voters

#### Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property. The authority for putting these assessments on the roll is ORS (Must be completed if you have an entry in Part IV)

150-504-073-7 (Rev. 12-15)

(see the back for worksheet for lines 5a, 5b, and 5c)

## RESOLUTION NO. 2017-18

## A RESOLUTION TO LEVY TAXES FOR THE FISCAL YEAR JULY 1, 2017 THROUGH JUNE 30, 2018.

## THE CITIZENS OF THE CITY OF ASHLAND RESOLVE AS FOLLOWS:

**Section 1**. That the City Council of the City of Ashland hereby levies a tax upon all real and personal property subject to assessment and levy within the corporate limits of the City of Ashland, Jackson County, Oregon for general government purposes.

**Section 2**. The City Council also levies a tax on all taxable property within the City of Ashland as authorized for the repayment of General Obligation Debt.

Section 3. That the City Council hereby declares taxes levied as follows:

	Bonded Debt	Per \$1000/Assessed Value
General Fund - Operations		\$4.2422
2005 General Obligation Bonds	299,700	
2011 General Obligation Bonds	215,609	
	\$515,309	\$4.2422

This resolution was duly PASSED and ADOPTED this <u>30</u> day of June, 2017.

Melissa Huhtala, City Recorder

SIGNED and APPROVED this 30 day of 1000, 2017.

rouber Jokn Stromberg, Mayor

Reviewed as to form:

David Lohman, City Attorney

Page 1 of 1

This report is intended to promote the best possible management of public resources.

You are welcome to keep this copy, however, if you no longer need it, please return it to:

Administrative Services Department City of Ashland 20 East Main Street Ashland, OR 97520

The Administrative Services Department maintains a file of past documents. Your cooperation will help us save copying costs.