

# Council Business Meeting

February 7, 2023

<b>Agenda Item</b>	2023 Standing Advisory Committee Appointments	
<b>From</b>	Melissa Huhtala	City Recorder
<b>Contact</b>	<a href="mailto:Melissa.huhtala@ashland.or.us">Melissa.huhtala@ashland.or.us</a> 541-488-5307	

## **SUMMARY**

Approval of the Mayor's recommendations for the annual appointments to the various Commissions, Committees, and Boards.

## **POLICIES, PLANS & GOALS SUPPORTED**

### **AMC 2.04.090 (C) Regular Commission and Board Membership Appointments**

Except for the Municipal Audit Commission (AMC 2.11) all regular advisory committees and boards not required by state law to be appointed by the City Council shall be appointed by the Mayor with the consent of the Council. The Mayor may request assistance or recommendations from Councilors in making appointments.

## **PREVIOUS COUNCIL ACTION**

N/A

## **BACKGROUND AND ADDITIONAL INFORMATION**

Appointments are three years with terms ending on April 30, 2026.

## **FISCAL IMPACTS**

N/A

## **STAFF RECOMMENDATION**

N/A

## **ACTIONS, OPTIONS & POTENTIAL MOTIONS**

I move to approve the Mayor's recommendations for the Standing Advisory Committee Appointments to the Public Arts, Housing and Human Services and Social Services and Racial Justice.

## **REFERENCES & ATTACHMENTS**

Attachment 1: Applications:

**Public Arts - Tessa Elbettar**

**Housing & Human Services - Brittney Bass, Crystal Munoz and Jason Mendoza**

**Social Equity & Racial Justice - Enrique Chacon**

**APPLICATION FOR APPOINTMENT TO  
CITY COMMISSION/COMMITTEE**

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 20 E Main Street, or email [melissa.huhtala@ashland.or.us](mailto:melissa.huhtala@ashland.or.us). If you have any questions, please feel free to contact the City Recorder at 488-5307. **Attach additional sheets if necessary.**

Name Tessa Elbettar

Requesting to serve on: Ashland Public Arts Commis (Commission/Committee)

Mailing Address [REDACTED]

Physical Address [REDACTED]

Occupation Non-Profit Operations Mana Phone: Home \_\_\_\_\_

Work \_\_\_\_\_

Email \_\_\_\_\_

Fax \_\_\_\_\_

**1. Education Background**

What schools have you attended? The School of the Art Insitute of Chicago

What degrees do you hold? \_\_\_\_\_

Bachelor of Fine Arts with emphasis in Arts Administration

What additional training or education have you had that would apply to this position?

Operations Manager with the Jackson County Community Long-Term Recovery Group

**2. Related Experience**

What prior work experience have you had that would help you if you were appointed to this position?

At the LTRG, I provide staff support for our 12 committees, including keeping minutes, following up on action items,

and developing tools for maximizing efficiency, and work in collaboration with 30+ local non-profits in the Alameda and Obenchain fire recovery efforts.

I'm also working on the Long-Term Recovery Plan, which requires a community review and planning process.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? Yes. While my educational background is in public art administration,

It would be beneficial to learn about regional, and state wide intitatives in public arts.



**3. Interests**

I have a passion and vision for expanding public arts in Ashland.

Why are you applying for this position? \_\_\_\_\_

I grew up in Los Angeles, which has very active public arts opportunities and programming.

I believe public arts improves quality of life for constituents.

**4. Availability**

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? \_\_\_\_\_

Yes. Evening meetings.

**5. Additional Information**

How long have you lived in this community? \_\_\_\_\_

3 years.

Please use the space below to summarize any additional qualifications you have for this position

Family legacy of public service, including design review board for city of Glendale

08/02/2022

Date

Tessa Elbettar

Signature



APPLICATION FOR APPOINTMENT TO  
CITY COMMISSION/COMMITTEE

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Name Brittney Bass

Requesting to serve on: Housing Committee (Commission/Committee)

Mailing Address [REDACTED]

Physical Address \_\_\_\_\_

Occupation Customer Support Phone: Home [REDACTED]

Work \_\_\_\_\_  
Email [REDACTED]  
Fax \_\_\_\_\_

**1. Education Background**

What schools have you attended? Southern Oregon University

What degrees do you hold? \_\_\_\_\_

Bachelors Degree French and Cultural Anthropology

What additional training or education have you had that would apply to this position?

In cultural Anthropology I learned about social justice and systems of oppression and how it relates to our

society.

**2. Related Experience**

What prior work experience have you had that would help you if you were appointed to this position?

Volunteered at the Soup Kitchen in Ashland while I was in college. (Uncle Foods Diner)

Volunteered at Walker Elementary as PTO president

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? I wouldnt be against any further training if it were to

become available to me.



**3. Interests**

Why are you applying for this position? \_\_\_\_\_

Concerned about the lack of affordable housing in Ashland and want  
to work with others to fix this situation.

**4. Availability**

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? \_\_\_\_\_

I prefer early evenings or days

**5. Additional Information**

How long have you lived in this community? 31 years

Please use the space below to summarize any additional qualifications you have for this position

My main qualifications for this position is that I have lived in the community for  
over 30 years and have seen the growth and change, not always for the better.

I am passionate about what happens next to the working class people and their  
living situation.

01/20/23  
Date

Budney Bass  
Signature



# CITY OF ASHLAND

## APPLICATION FOR APPOINTMENT TO CITY COMMISSION/COMMITTEE

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Name Crystal Munoz 

Requesting to serve on: Ashland Housing Committee (Commission/Committee)

Mailing Address 

Physical Address \_\_\_\_\_

Occupation Therapist Phone: Home 

Work \_\_\_\_\_

Email \_\_\_\_\_

Fax \_\_\_\_\_

### **1. Education Background**

What schools have you attended? SOU, PSU

What degrees do you hold? BS, MSW, LCSW

What additional training or education have you had that would apply to this position?

With a masters in social work, I have an education in social justice that I feel would be relevant and

support being a committee member.

### **2. Related Experience**

What prior work experience have you had that would help you if you were appointed to this position?

I have worked as a social worker with many individuals across the lifespan and in my work I have seen

how housing inscerity has impacted the well being and mental health of my clients.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? I believe that any available training in this field

would be supportive to this role.



**3. Interests**

Why are you applying for this position?

As an individual who has lived mainly in the Ashland/Talent area for the last 20

years, the increased issues surrounding affordable work force housing are a priority interest for me. I would like to be a part of contributing to meaningful change.

**4. Availability**

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? I am available for evening meetings.

**5. Additional Information**

~33 years in the Rogue Valley

How long have you lived in this community?

Please use the space below to summarize any additional qualifications you have for this position

I have grown up in the Rogue Valley and I have experienced as well as witnessed through my work and community the impact of housing insecurity.

Particularly impactful, after the Almeda fire, predatory rental hikes/prices are

now the norm. I fear that if nothing is done in the coming years, that more young folks who are the work force for this community will be forced to relocate or leave.

A healthy community includes opportunities and housing for all demographics

both in age and socioeconomic strata. It is time for this issue to be of top

priority.

1/26/23  
Date

  
Signature



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Name Jason Mendoza

Requesting to serve on: Ashland Housing Committee/Comission

(Commission/Committee)

Mailing [REDACTED]

[REDACTED]

Occupation Area Coordinator for Student Apartments & Family Housing at Southern Oregon University

Phone: Home [REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]

**1. Education Background**

What schools have you attended? Southern Oregon University, Bishop O'Dowd High

School

What degrees do you hold? Bachelor's in Criminal Justice (2016) and I will be starting my Masters in Business Administration this Fall at 2022

What additional training or education have you had that would apply to this position?

Have assisted with providing housing for SOU employees and students, and provided rental assistance resources as well as processing the landlord portion of rental assistance



approval. I have also processed rent, rental payment plans, assisted in showing how new renters can transition utilities to their name, and apartment/house walkthroughs. Processed maintenance requests, address tenant concerns and questions. I also have other skills including, de-escalation, organization, personability, and being knowledgeable in my job assignments and content.

## **2. Related Experience**

What prior work experience have you had that would help you if you were appointed to this position?

I currently work in an Ashland Housing capacity in that I work to provide housing for SOU students and employees here in Ashland.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why?

Yes, I do feel it would be advantageous for me to have further training in this field such as attending conferences and seminars, as I have worked to provide housing to those in need, including those affected by COVID and the Alameda fires. I hope to attend these trainings and seminars if they are pertaining to how I can better assist folks, whether they are SOU affiliated or not, to seek and obtain sustainable housing in Ashland or even the greater Ashland area. I hope to work in a capacity that I can help make a difference in the community, not only for my family and I, but also others who are just starting out their lives and those with families as well. Ashland is a great place to live and raise a family with the culture, safety, and community that citizens share. I hope to contribute in a positive way to make the community better in providing more housing opportunities for folks wanting to live in this great city.



## **3. Interests**

Why are you applying for this position?

I am applying for this position as I believe my experience working for SOU Housing and providing sustainable housing for SOU folks can help assist in those temporary tenants and contribute to the committee in a capacity that is both productive and rational, as I

know not all solutions or ideas can be attainable. My goal is to simply be another contributor with my experience, culture, and knowledge in the housing field here in Ashland.

**4. Availability**

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings?

Yes, I can attend special meetings and regularly scheduled meetings based on my availability. Due to my job at Housing, I would need to prioritize it to assure I can remain living in Ashland as well. Lastly, I am starting my MBA program which will have evening classes. Currently, I only have class from late Sept-Dec. On Tuesday and Wednesday evenings. I would prefer evening meetings, as my job is typically Monday-Friday 8am-5pm banking operation hours.

**5. Additional Information**

How long have you lived in this community?

I have lived in Ashland from 2010-2016, and then again from 2019-Present.

Please use the space below to summarize any additional qualifications you have for this position

Experience processing rental, Creating rental payment plans, Create action plans with tenants to address move-ins, move-outs, transfers, adding roommates/partners, and seeking emergency housing. I have also worked with Jackson County in the realm of parole and probation, as well as the Department of Human Services Childwelfare and seeking and distributing housing resources to those in need. Obtained food for tenants for those with COVID/health concerns. Assisted in creating move-out plans for student and employees moving out of SOU housing for local housing in the area. Also provided child care information for families moving into SOU housing and other City of Ashland resources as well. Provide and organize large scale programming for tenants.

Jason Iosua Mendoza Signature

09/06/22 Date



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Name \_\_\_\_\_

Requesting to serve on: \_\_\_\_\_ (Commission/Committee)

Mailing Address \_\_\_\_\_

Physical Address \_\_\_\_\_

Occupation \_\_\_\_\_ Phone: Home \_\_\_\_\_

Work \_\_\_\_\_

Email \_\_\_\_\_

Fax \_\_\_\_\_

**1. Education Background**

What schools have you attended? \_\_\_\_\_

What \_\_\_\_\_

\_\_\_\_\_

What additional training or education have you had that would apply to this position?

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\_\_\_\_\_

**2. Related Experience**

What prior work experience have you had that would help you if you were appointed to this position?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? \_\_\_\_\_

\_\_\_\_\_



**3. Interests**

Why are you applying for this position? \_\_\_\_\_

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**4. Availability**

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? \_\_\_\_\_

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**5. Additional Information**

How long have you lived in this community? \_\_\_\_\_

Please use the space below to summarize any additional qualifications you have for this position

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\_\_\_\_\_ Date

\_\_\_\_\_ Signature

