

Council Business Meeting

March 21, 2023

Agenda Item	Annual Appointment to the Citizens' Budget Committee	
From	Melissa Huhtala	City Recorder
Contact	Melissa.huhtala@ashland.or.us ; (541) 488-5307	

SUMMARY

Appointment of two vacant positions on the Citizens' Budget Committee with one term ending June 30, 2024, one term ending June 30, 2025.

POLICIES, PLANS & GOALS SUPPORTED

N/A

PREVIOUS COUNCIL ACTION

N/A

BACKGROUND AND ADDITIONAL INFORMATION

Notice was made to the public of these vacancies. Three applicants have confirmed they would like consideration: Christine Fernlund, Shane Hunter, and Leda Shapiro (see attached applications).

Election process (voting)

1. There are three (3) applicants to fill two (2) open Citizens' Budget Committee positions.
2. Elections for identified position/term – ballots will be provided by the City Recorder to the Mayor and Councilors to select from all applicants for the below listed committee member terms of office in the sequence indicated. The initial ballot will be for the term ending June, 30, 2024. The individual who receives the highest majority vote count of Mayor and/or Councilors are selected for appointment. Subsequent votes by ballot will be taken in the case no individual receives a majority of votes or in the case of a tie. Subsequent ballot will be for the term ending June 30, 2025. Final appointment of the selected individuals is made/confirmed by Council motion (see below Action, Options & Potential Motions section).

First selection ballots: 1 position - June 30, 2024 term ending

Second selection ballots: 1 position - June 30, 2025 term ending

3. The City Recorder will tally the selection votes after each ballot and read the selection results aloud. Final Mayor and Councilor selection votes and results will be posted on the City website following the Council meeting.

FISCAL IMPACTS

N/A

STAFF RECOMMENDATION

N/A

ACTIONS, OPTIONS & POTENTIAL MOTIONS

The following motion will be in order once the final selection votes are tallied and announced by the City Recorder.

I move to appoint the following individuals by term to the Citizens’ Budget Committee (names to be inserted in blank spaces):

- _____ for the term ending June 30, 2024;
- _____ for the term ending June 30, 2025

REFERENCES & ATTACHMENTS

Attachment 1: Christine Fernlund

Attachment 2: Shane Hunter

Attachment 3: Leda Shapiro

CITY OF ASHLAND

APPLICATION FOR APPOINTMENT TO CITY COMMISSION/COMMITTEE

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 20 E Main Street, or email melissa.huhtala@ashland.or.us. If you have any questions, please feel free to contact the City Recorder at 488-5307. **Attach additional sheets if necessary.**

Name Christine Fernlund

Requesting to serve on: Budget Cmte (Commission/Committee)

Mailing Address Dragon Street

Physical Address same

Occupation Retired Phone: Home [REDACTED]

Work [REDACTED] 6

Email [REDACTED]

Fax [REDACTED]

1. Education Background

What schools have you attended? Southern Illinois Univ. BA, Psychology, Learning Theory

What degrees do you hold? Univ. Of Illinois MEd, Special Education

Northwestern Univ. MS, Electrical Engineering, IT

What additional training or education have you had that would apply to this position?

[REDACTED]

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

budget &, financial planning, business process re-engineering, root cause analysis

ROLM, IBM, Siemens AG

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? not necessarily



3. **Interests**

Why are you applying for this position? _____

I believe I have something to offer and I have been successful working
_____ in a team environment with conflicting priorities.

4. **Availability**

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? _____

Yes, I am available. Either daytime or evenings work for me.

5. **Additional Information**

How long have you lived in this community? 12 years

Please use the space below to summarize any additional qualifications you have for this position

6/28/2022
Date

Signature



CITY OF ASHLAND

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Name Shane Hunter

Requesting to serve on: Citizen Budget Committee (Commission/Committee)

Mailing Address [REDACTED]

Physical Address same

Occupation CFO Phone: Home [REDACTED]

Work [REDACTED]

Email [REDACTED]

Fax [REDACTED]

1. Education Background

What schools have you attended? Southern Oregon University

What degrees do you hold? MBA and BS in Business Administration, both from SOU

What additional training or education have you had that would apply to this position?

I am a licensed CPA in the state of Oregon. I have attended workshops relating to cash flow strategies, construction planning,

municipal economies, legislative updates, financial statements, municipal accounting/budgeting, and much more.

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

I have created and helped create \$100M+ budgets for entities with complex interagency transactions; managed human

resources, recruiting, and labor pools with 100+ union and non-union employees; been involved with six strategic

planning initiatives and implementations; and been immersed in the intricacies of governmental operations for 8 years.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? Yes, there are always new regulations and ideas for sound

financial management practices that would help anybody be more effective.



3. Interests

Why are you applying for this position? I would like to apply my skills and experience with budgets and financial matters to strengthen the governance in Ashland and give back to a town that has helped me grow during the past twelve years.

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? Yes, and I prefer evening meetings.

5. Additional Information

How long have you lived in this community? 12 years

Please use the space below to summarize any additional qualifications you have for this position

I have been vice chair and chair of the Citizen's Budget Committee.
I serve as the budget liaison to the Municipal Audit Committee and was a member of the Cost Review Ad-Hoc Committee. All of these city committees help me understand our city in greater depth when I review the recommended budget and think about impacts to our city, our reputation, our employees, our residents, and our competitiveness as an entity in the region. I serve on other local boards and committees in various capacities that all point toward one goal: to help as many people as possible thrive and achieve happiness.

06/22/21
Date

[Signature]
Signature



**APPLICATION FOR APPOINTMENT TO
CITY COMMISSION/COMMITTEE**

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Name Leda Shapiro

Requesting to serve on: Budget Committee (Commission/Committee)

Mailing Address [REDACTED]

Physical Address same

Occupation Retired Phone: Home _____

Work _____
Email [REDACTED]
Fax _____

1. Education Background

What schools have you attended? NYU, L.A. City College CalState LA,

What degrees do you hold? AA, BA

What additional training or education have you had that would apply to this position?
Advanced Accounting classes, Conferences on IT Financial systems

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

Director of Finance- AFSCME Council 36 - Los Angeles- Focus on Budgeting

Director of Finance - Upward Bound House- non profit, transitional Housing- Focus, Budgets, HUD

grants, LAHousing Authority Grant budgets

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? _____

I do not think I need any additional training at this time.



3. Interests

Why are you applying for this position? _____

I am applying because I want to help the City of Ashland with help in the budgeting process, which is especially difficult with COVID.

I know what needs to be done to be able to do budgets that are in line with our values.

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? _____

I am available. Daytime is preferable but evening can be arranged.

5. Additional Information

How long have you lived in this community? _____ I have lived here for over a year.

Please use the space below to summarize any additional qualifications you have for this position

Before I moved here I can up many times in 20 plus years and did budget research before moving.

Date

6/3/21

Signature

