

**CITY COUNCIL STUDY SESSION DRAFT MINUTES**  
**Monday, November 14, 2022**

**HELD HYBRID - Council and some City Staff will be live in the Council Chambers, 1175 E. Main Street. Citizens and presenters can join via zoom**

**View on Channel 9 or Channels 180 and 181 (for Charter Communications customers) or live stream via [rvtv.sou.edu](http://rvtv.sou.edu) select RVTV Prime.**

**Written and oral testimony will be accepted for public input. For written testimony, email [public-testimony@ashland.or.us](mailto:public-testimony@ashland.or.us) using the subject line: Ashland City Council Public Testimony. For oral testimony, fill out a Speaker Request Form at [ashland.or.us/speakerrequest](http://ashland.or.us/speakerrequest) and return to the City Recorder. The deadline for submitting written testimony or speaker request forms will be at 10 a.m. on the day of the Study Session meeting and must comply with Council Rules to be accepted.**

**5:30 PM Study Session**

**Council President Tonya Graham called the Study Session to order at 5:30 PM**

**She announced that we need to adjourn at 6:55 PM for the School Board to start their Meeting at 7 PM.**

**Joe Lessard explained the railroad item will be moved.**

1. Public Input (15 minutes, maximum)  
Linda Peterson-Adams – Ashland – comment period extension about railroad. Thanked Staff.

2. Community Center and Pioneer - Preliminary Schematic Design

Scott Fleury introduced ZCS Engineer Lead Designer Stephen Chase.

Stephen Chase gave a presentation (*see attached*).

Items discussed were:

- Priority 1
  - Structural repairs
- Priority 2
  - Accessibility
- Priority 3
  - Structural Cod Deficiencies
- Priority 4
  - Mechanical System Upgrades
- Priority 5
  - Thermal Performance

Hyatt thanked Fleury and Chase for the presentation.

Council discussed the priorities.

Council discussed cost & design.

3. Emergency Shelter Location – Next Steps

Lessard gave a Staff Report.

Housing Program Specialist Linda Reid gave a brief Staff Report.

Council discussed options.

Council thanked Staff and Housing & Human Resources Commission.

4. Look Ahead

Lessard went over the Look Ahead.

5. Adjournment

**Hyatt/Jensen moved to adjourn the Study Session. Discussion: None. All Ayes.**

The Study Session was adjourned at 6:50 PM

Respectfully submitted by:

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City Recorder Melissa Huhtala

Attest:

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Mayor Akins

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I).*



**PRIORITY ONE: CODE DEFICIENCIES**

- 1 - DEMOLISH THE EXISTING ATTIC STAIRS, RENOVATE THE EXISTING RESTROOMS TO BE FULLY ACCESSIBLE.
  - A. NEW PLUMBING FIXTURES IN RESTROOMS.
    - i. RECONFIGURATION OF EXISTING PLUMBING IN CRAWL SPACE TO ACCOMMODATE NEW FLOOR PLAN
  - B. NEW FINISHES THROUGHOUT RESTROOMS.
  - C. NEW TOILET PARTITIONS.
  - D. NEW LIGHT FIXTURES AND CEILING EXHAUST FANS.
  - E. NEW ATTIC LADDER ACCESS IN HALLWAY 105
  - F. NEW JANITOR'S CLOSET INTO EXISTING PANTRY IN KITCHEN

- 2 - PROVIDE AN ADEQUATE EXIT PATH OUT OF THE WEST SIDE OF THE BUILDING.
  - A. DEMOLISH THE EXISTING ENCLOSED PATIO AND ROOF.
  - B. PROVIDE A NEW CONCRETE RETAINING WALL.
  - C. NEW CODE COMPLIANT STAIRS
  - D. NEW 3'-0" WIDE EXTERIOR DOOR
  - E. PATCH EXTERIOR SIDING
  - F. PROVIDE EXTERIOR PATIO LIGHT

- 3 - PROVIDE A NEW 3'-0" DOOR INTO THE KITCHEN, REVERSE THE SWING OF THE DOOR.
  - A. DEMOLISH EXISTING DOOR AND FRAME
  - B. PROVIDE NEW DOOR AND FRAME.

- 4 - PROVIDE NEW ACCESSIBLE RAMP AT THE ENTRANCE OF THE COMMUNITY CENTER.
  - A. REMOVE LANDSCAPING AND NEEDED.
  - B. PROVIDE NEW CONCRETE ACCESSIBLE RAMP AT THE SOUTH EAST CORNER OF THE BUILDING.

- 5 - RENOVATE THE EXISTING RESTROOMS TO BE FULLY ACCESSIBLE.
  - A. REMOVE EXISTING OFFICE TO ACCOMMODATE NEW RESTROOMS
  - B. NEW PLUMBING FIXTURES IN RESTROOMS.
    - i. RECONFIGURATION OF EXISTING PLUMBING IN CRAWL SPACE TO ACCOMMODATE NEW FLOOR PLAN
  - C. NEW FINISHES THROUGHOUT RESTROOMS.
  - D. NEW LIGHT FIXTURES AND CEILING EXHAUST FANS.

**PRIORITY TWO: ACCESSIBILITY**

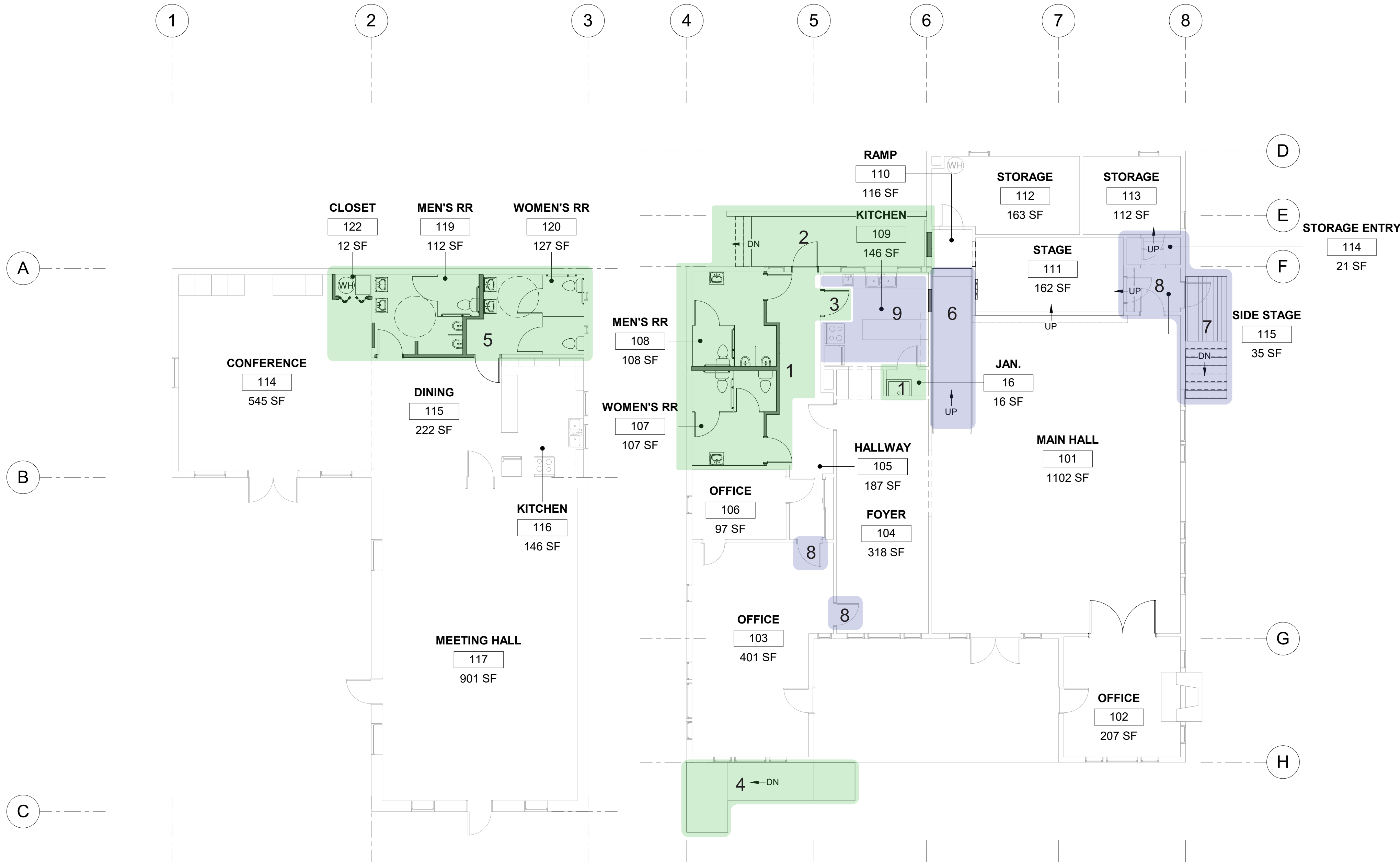
- 6 - PROVIDE RAMP ACCESS TO THE EXISTING STAGE.
  - A. DEMOLISH THE EXISTING WALL, DOOR, AND STAIR.
  - B. RELOCATE EXISTING ELECTRICAL PANEL TO OTHER SIDE OF WALL ON GRID LINE 6.
  - C. NEW ACCESSIBLE RAMP WITH HAND RAILS.
  - D. WIDEN THE STAGE ACCESS OPENING TO 3'-0". PROVIDE NEW WOOD TRIM TO MATCH THE EXISTING.
- 7 - REBUILD THE WOOD STAIRS AND LANDING ON THE NORTH SIDE OF THE BUILDING TO BE FULLY ACCESSIBLE.
- 8 - WIDEN THE OPENINGS IN THESE AREAS TO BE A MINIMUM OF 3'-0" WIDE.
- 9 - RENOVATE THE KITCHEN TO BE FULLY ACCESSIBLE.
  - A. DEMOLISH EXISTING CASEWORK TO RELOCATE THE EXISTING RANGE AND REFRIGERATOR. PROVIDE A 5' DIAMETER TURNING RADIUS, AND REPLACE THE CASEWORK TO HAVE A 34" TALL COUNTER TOP.
    - i. RECONFIGURATION OF EXISTING PLUMBING AND ELECTRICAL.



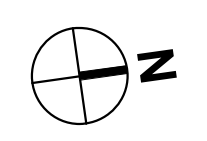
45 Hawthorne Street, Medford, Oregon 97504 | 541-500-8588

CITY OF ASHLAND  
74 WINBURN WAY  
ASHLAND, OR 97520

**COMMUNITY CENTER & PIONEER HALL RENOVATION**



1 FIRST FLOOR PLAN  
A1.1 1/8" = 1'-0"



11/7/2022 10:28:37 AM BIM 360//M0298-Ashland Community Center & Pioneer Hall/M0298\_ARCH\_LR21.rvt

STAMP

REVISION ID:	DATE:

PROJECT NO. M-0298-22  
DRAWN: JAH/MEG  
CHECKED: JEZ  
DATE: M-0298-22

FIRST FLOOR PLAN

**A1.1**

SCHEMATIC DESIGN | NOT FOR CONSTRUCTION





