

Council Business Meeting

March 15, 2022

Agenda Item	Resolution No. 2022-03 Adopting a Supplemental Budget Amending the City of Ashland's Adopted 2021-2023 Biennium Budget	
From	Alison Chan	Interim Finance Director
Contact	Alison.Chan@ashland.or.us (541) 552-2003	

SUMMARY

During the course of the Biennium there are times that budget amendments are necessary. The proposed budget amendments in Resolution No. 2022-23 do not increase appropriations by more than ten percent.

POLICIES, PLANS & GOALS SUPPORTED

N/A

PREVIOUS COUNCIL ACTION

N/A

BACKGROUND AND ADDITIONAL INFORMATION

Oregon budget law (ORS 294.471) provides for mid-year amendments to an adopted budget through the supplemental budget process.

Resolution No. 2022-23 will recognize and appropriate previously unbudgeted revenue. The Fire Department has been awarded a new grant from the Oregon Department of Forestry as detailed in the Staff Supplemental Budget Request. The amendments consist of additional appropriations of less than ten percent of the budgeted fund. Oregon budget law allows adoption of such amendments by resolution with no public hearing required.

The budget amendment reflects one increase in appropriations.

Increase In appropriation:		
General Fund	Fire Department - Grant received from Oregon Department of Forestry	445,500
	Total Increased Appropriation	\$ 445,500

FISCAL IMPACTS

Resolution No. 2022-23 will increase revenue and appropriations within the budget.

STAFF RECOMMENDATION

That the Council adopt Resolution No. 2022-03.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

I move to adopt Resolution 2022-03 adopting a supplemental budget and amending the City's 2021-2023 Biennium Budget.

REFERENCES & ATTACHMENTS

Attachment 1: Resolution No. 2022-03 Adopting a Supplemental Budget

Attachment 2: Staff Supplemental Budget Request

1 **RESOLUTION NO. 2022-03**

2 A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AMENDING THE CITY
3 OF ASHLAND’S ADOPTED 2021-2023 BIENNIUM BUDGET

4 **RECITALS:**

5 A. Oregon Revised Statutes (ORS) 294.471 permits the governing body of a municipality to
6 adopt a supplemental budget for one or more of the following reasons:

- 7 1. An occurrence or condition which had not been ascertained at the time of the
preparation of a budget for the current year which requires a change in financial planning.
- 8 2. A pressing necessity which was not foreseen at the time of the preparation of the budget
for the current year which requires prompt action.
- 9 3. Funds were made available by another unit of federal, state or local government and the
10 availability of such funds could not have been ascertained at the time of the preparation of
the budget for the current year; and

11 B. New grant funds were made available to the City of Ashland by the Oregon Department of
12 Forestry, and the availability of such funds could not have been ascertained at the time of the
13 preparation of the budget for the current year.

14 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ASHLAND, OREGON,**
15 **RESOLVES AS FOLLOWS:**

16 SECTION 1. The City Council hereby adopts a supplemental budget amending the City’s
17 adopted 2021-2023 Biennium Budget as follows:

	<u>Additional appropriations:</u>	
	<u>Appropriation</u>	<u>Resource</u>
<u>General Fund</u>		
Fire Department	445,500	
Intergovernmental		445,500
	\$ 445,500	\$ 445,500

24
25 SECTION 2. All other provisions of the adopted 2021-2023 Biennium Budget not specifically
26 amended or revised by this resolution remain in full force and effect as stated therein.

27 SECTION 3. This resolution is effective upon adoption.

28 ///

29 ///

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

ADOPTED by the City Council this _____ day of March, 2022.


ATTEST:

Melissa Huhtala, City Recorder

SIGNED and APPROVED this _____ day of _____, 2022.

Julie Akins, Mayor

Reviewed as to form:



Katrina L. Brown, City Attorney

Budget Supplemental Request

Date: February 22nd, 2021

Department: Fire Dept

Explanation of request:

This is a request to add revenue and expenditure in the Wildfire Division of the
Fire Department for a new grant from Oregon Department of Forestry.

New Revenue

Account Number	Line Item Name	Amount
110.430123		\$ 445,500
Total Amount of Transfer		<u>\$ 445,500.00</u>

Additional Appropriations (Expense)

Account Number	Line Item Name	Amount
072900.604160	Other	\$ 425,500.00
072900.510200	Temp Employees	\$ 20,000.00
Total Amount of Transfer		<u>\$ 445,500.00</u>

Chris Chambers

Digitally signed by Chris Chambers
DN: cn=Chris Chambers, o=City of Ashland,
ou=Ashland Fire & Rescue,
email=chamberc@ashland.or.us, c=US
Date: 2021.02.15 10:39:49 -0800

Requested By: _____

Approved By: 
Department Head