



Application For:

# Street Painting Permit

Administration approval required \_\_\_\_\_  
Permit Fee: \$17  
Permit # \_\_\_\_\_

Ashland Municipal Code (AMC) Chapter 13.02.040 states that no person may occupy or encroach upon a public right-of-way without permission of the City in the form of a franchise, license or permit. The City Administrator has authorized the Public Works Administration Department to issue Street Painting Permits on the City's behalf.

### Applicant Information

Name \_\_\_\_\_ Phone (day) \_\_\_\_\_  
Address \_\_\_\_\_ Phone (evening) \_\_\_\_\_  
Date of Closure \_\_\_\_\_ Times of Closure \_\_\_\_\_

Will amplified music/sound be played? \_\_\_\_\_ (if yes, complete a Noise Permit application)

### Application Checklist

I certify by initialing the following is true and/or provided:

- \_\_\_\_\_ All information on this application form is true.
- \_\_\_\_\_ Site Plan showing cross streets and areas of closure (Attachment B).
- \_\_\_\_\_ All affected neighbors have been notified and required petition signatures have been obtain and approved by Public Works Director (Attachment A).
- \_\_\_\_\_ Only MUTCD approved barricades and road closure signs will be used.
- \_\_\_\_\_ All trash will be picked up by the end of the closure time.
- \_\_\_\_\_ A 20-foot emergency access lane will be maintained at all times during the painting process.
- \_\_\_\_\_ Enclosed a non-refundable fee of \$17.

I shall hold the City of Ashland, its officers, agents, and employees free and harmless from any claims for damages to persons or property including legal fees and costs of defending any actions or suits thereon, including appeals therefrom, which may result from granting this permit.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

### For Staff Use Only

Approved  Not Approved  Fire Dept Review Signed \_\_\_\_\_ Date \_\_\_\_\_  
Special Conditions of Approval \_\_\_\_\_  
\_\_\_\_\_

Copies to Public Works, Fire, Police, Administration



**Attachment A**  
**Revocable Permit to Use Dedicated Street Areas**  
**STREET PAINTING**

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The undersigned applies for a revocable permit in accordance with the provisions of City Charter and Ashland Municipal Code (AMC), section 13. Public Improvements per this permit and AMC regulations are for the use of the street area defined as attachment B, location defined.

(CONDITIONS)

- (1) The permittee shall hold the City of Ashland, its officers, agents, and employees free and harmless from any claims for damages to persons or property, including legal fees and costs of defending any actions or suits, including any appeals, which may result from permitted activity.
- (2) The intent of a proposed project and the likely outcome of such project shall be consistent with the goals of the Ashland City Council.
- (3) For street modifications within intersections, the two streets must be classified as a Residential Neighborhood Collector or lesser order per the City of Ashland Street Design Standards.
- (4) For street modifications between intersections, but that do not include the intersection area, the main street must be classified as a Residential Neighborhood Collector or lesser order per the City of Ashland Street Design Standards. The modification should not include the area that is within 25 feet of adjacent intersections.
- (5) Modifications between intersections can be adjacent to modifications within intersections if each meet the requirements for modification outlined in this permit.
- (6) The applicant for a permit must provide to the Public Works Director a petition of support for the proposed intersection modifications. The support petition must have signatures from each of the adjacent residents and at least 80 percent of the residents on the project street frontage(s) within two standard city blocks of the proposed project. The City of Ashland Engineering Division will generate the petition and petition boundary for use by permittee in obtaining necessary signatures. The Public Works Director shall have the authority to modify the petition boundaries when considered appropriate. The City Public Works Director shall certify the accuracy of the petition.
- (7) The applicant for a permit must provide to the Public Works Director a petition of support for the proposed mid-block modifications. The support petition must have signatures from each of the adjacent residents and at least 80 percent of the residents on the project street frontage within two standard city blocks of the proposed project. For blocks that are more than 400 feet long, the petition area will include the entire block. The City of Ashland Engineering Division will generate the petition and petition boundary for use by permittee in obtaining necessary signatures. The Public Works Director shall have the authority to modify the petition boundaries when considered appropriate. The Public Works Director shall certify the accuracy of the petition.
- (8) The applicant for a permit must provide the Public Works Director with a written description of the proposed changes, including diagrams depicting how the intersection will look when completed. The



applicant must demonstrate how the project will improve, or at least maintain, traffic safety and the safety of individuals at or in the vicinity of the intersection.

- (9) The Public Works Director may approve a revocable permit authorizing construction and maintenance of the project as described and shown in the submitted diagrams, subject to any changes that may be required by the Public Works Director.
- (10) The permit shall be for use of the public right-of-way only, and does not exempt the permittee from obtaining any license or permit required by the City Code or Ordinances for any act to be performed under this permit. Nor shall the permit waive the provisions of any City Code, Ordinance, or the City Charter, except as stated herein.
- (11) The permit shall not exempt any party from complying with all applicable traffic laws, including laws regarding pedestrians.
- (12) The permittee is not authorized to do any excavation, except as specifically identified in the project plans. The permittee shall be responsible for protecting all public and private facilities placed in the public right-of-way, including underground utilities.
- (13) The permittee shall notify all households and businesses within two standard city blocks of the proposed project at least 30 days before the project installation date.
- (14) The permittee shall obtain a Street Painting Permit to close all legs of an intersection, for up to one block distance, in order to install the intersection modifications. Permittee shall use Type III barricades and STREET CLOSED signs as provided in the *Manual of Uniform Traffic Control Devices*. No street shall be blocked for more than 12 hours in any 24-hour period unless specifically allowed by the City Public Works Director.

Permittee shall notice the following 24 hours prior to any work taking place:

City of Ashland Fire Department 541-482-2770

City of Ashland Police Department 541-482-5211

911 Dispatch 541-488-2211

Ashland School District 541-482-3174

- (15) Repair, maintenance, or installation of existing or future utility facilities in the right-of-way may require the permittee to reconstruct, move, or remove the project, or portions of the project, with all costs borne by the permittee.
- (16) The permittee shall work with all affected neighbors to resolve any concerns that may arise regarding the project. The inability to resolve such concerns may be grounds for revocation of this permit by the Public Works Director.
- (17) The permittee shall maintain, at no cost to the City, all aspects of the project during the term of the permit. If any nuisance condition is allowed to exist in the area of the project, the City may summarily abate such nuisance. The existence of a nuisance in the area of the project may be grounds for revocation of the permit.
- (18) All permits shall be revocable by the Public Works Director. The City Public Works Director may revoke a permit for any cause. The Public Works Director shall immediately revoke a permitted project no longer meeting the intent of City Council goals.
- (19) The permittee shall, at no cost to the City, remove all aspects and/or features of a project when either the permit expires or is revoked.
- (20) By this Agreement, City grants to Artist a revocable license for installation and display of Art identified in this Agreement and for no other purpose. At any time during the display period, and without any

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**DEPARTMENT OF PUBLIC WORKS**

20 East Main St.  
Ashland, OR 97520  
[www.ashland.or.us](http://www.ashland.or.us)

Fax: 541-488-6006  
TTY: 800-735-2900

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compensation to Artist, the City may revoke the license and remove or replace the Art from the display location and such decision shall be made at the sole discretion of the City.

- (21) Design submitted by Artist is original, solely owned by Artist and reproduction will not violate the rights of any third party. Artist shall not make any additional, exact duplicate reproductions of the final design and dimensions, nor shall the artist grant a third party, the right to replicate the artistic designs and dimensions of the Design, without the written permission of the City of Ashland.
- (22) Once artwork is completed, City shall retain all ownership rights, including trademarks, patents, copyrights and any other forms of intellectual property, in the design and artwork, and shall be the exclusive property of the City of Ashland.
- (23) Artist grants to the City of Ashland, and irrevocable License to make reproductions of the artwork and the final design to be used in brochures, media, publicity and catalogs or other similar publications.
- (24) Artist shall, at its own expense, hold harmless, indemnify, and defend the City, its directors, officers, employees, agents and affiliates from and against any and all claims, demands, damages. Liabilities, losses and expenses, (including reasonable attorney fees, whether or not at trial/or on appeal), arising out of or in connection with any actual or alleged violation or infringement by the design or artwork of any proprietary right of any person whosoever, including any copyright, patent, trade name, trademark, or misappropriation of the trade secrets of any third party.

Insurance Required:

Permit Fee:

\_\_\_\_\_  
Applicant  
Address

\_\_\_\_\_  
Public Works Director

\_\_\_\_\_  
Traffic Engineer  
(If applicable)

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# Attachment B

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