

CITY OF ASHLAND



Permit Fee*	
	Cost
Sidewalk/Parking <72 hrs	\$17
Sidewalk/Parking >72 hrs	\$78
Street/Alley	\$236
Permit #	

Application For:

Right-of-Way Closure Permit

This permit covers the temporary closure of sidewalks, streets, alleys, parking spaces and paths within the City of Ashland public right-of-way. Closures on federal highways, state highways or county roads may require additional permits through ODOT or Jackson County. **Applicants must submit this application along with a proposed temporary traffic control plan at least 48 hours prior to the proposed closure. All traffic control plans shall conform to the ODOT Temporary Traffic Control Handbook, City of Ashland Engineering Standards and the Ashland Municipal Code. Illegible Traffic Control Plans will not be accepted and will be returned to applicant for resubmittal.** Applicants are responsible for notifying the Fire Department (541-482-2770), the Police Department (541-482-5211), 911 Dispatch (541-488-2211) and the Ashland School District Transportation Department (541-482-3174) of any full street closures. **For closures of parking spaces for items such as debris bins/dumpsters or PODS units, applicants must provide a legible site map showing curb and/or property lines or street side imagery indicating the location of the proposed closure. For more information call 541-488-5587.**

Owner Information

Owner's Name _____
 Mailing Address _____
 Phone Number _____

Contractor Information

Contractor's Name _____
 Mailing Address _____
 Office / Cell Phone Number _____
 CCB Number _____

Applicant shall, at the Applicant's own expense, at all times during the term of this Permit, maintain in force a comprehensive or commercial general liability policy including coverage for contractual liability for obligations assumed under this Permit. Applicant shall defend, indemnify and save City, its officers, agents, and employees harmless from any and all claims, actions, costs, judgments, damages or other expenses resulting from injury to any person (including injury resulting in death,) or damage to property (including loss or destruction), of whatsoever nature arising out of or incident to the negligent activities covered under the terms of this Permit.

Applicant Name _____ Applicant Signature _____ Date _____

Applicant email _____

Site Information

Site Address _____ Block (between X & Y Streets) _____
 Estimated Start Date/Time _____ Estimated Closure Duration _____

Project Information

Street Sidewalk Parking Space Alley Path Other _____

Purpose: _____

For Staff Use Only

Received by: _____

Approved by: _____

Additional Conditions of Approval:

Provide traffic control plan per MUTCD standards

- Pre-Qualified
 Active Business License

